

LOWNDES LONGEST TABLE
Caterer & Food Vendor Application

We're inviting local caterers and food vendors to be part of the Lowndes Longest Table and help make this community gathering a memorable experience. Caterers and food vendors interested in participating are encouraged to apply for consideration. All applications will be reviewed by the Lowndes Longest Table Planning Committee, and selected vendors will be contacted with additional event details and requirements.

APPLICATION DEADLINE: SEPTEMBER 4, 2026

Application Process: Complete this application and submit it, along with your high-resolution logo, to info@onevaldostalowndes.com no later than September 4, 2026. Tell us about your business or organization and what you would like to offer at the event. We look forward to showcasing the people, products and services that make Lowndes County special! **Selected vendors will be notified by September 25, 2026.**

VENDOR INFORMATION

Business/Vendor Name:

Contact Person:

Mailing Address:

City/State/ZIP:

Phone:

Email:

Website/Social Media:

MENU OPTIONS

Please provide three menu options for approximately 150 guests. Include all food to be provided and the total price for each option. Organizers will select one meal from each vendor to create variety for guests. **Each option should include:**

- 1 entrée
- 2 sides
- 1 dessert
- All food to be provided and the total price for the option, including all taxes, fees and other charges.

Organizers will select one meal from each selected vendor to create variety for guests.

MENU OPTION 1

Entrée:

Side 1:

Side 2:

Dessert:

Additional Food/Details:

Total Price for 150 Meals (all taxes/fees included):\$

MENU OPTION 2

Entrée:

Side 1:

Side 2:

Dessert:

Additional Food/Details:

Total Price for 150 Meals (all taxes/fees included): \$

MENU OPTION 3

Entrée:

Side 1:

Side 2:

Dessert:

Additional Food/Details:

Total Price for 150 Meals (all taxes/fees included): \$

Payment Terms: Each selected vendor will be paid for 150 meals by One Valdosta-Lowndes. Upon approval, One Valdosta-Lowndes will pay 30% of the total cost as a deposit, which will be applied to the final invoice. The remaining balance will be paid at the conclusion of the event.

VENDOR RULES & REQUIREMENTS

- Vendors must provide their own setup, including tents, tables and other necessary setup items.
- Vendors must provide serving staff, serving equipment, disposable dinner plates, disposable utensils and napkins.
- No to-go containers.
- No generators are permitted. Arrangements will be made to accommodate vendors with electrical needs.
- Vendors must arrive no later than 3 p.m.; setup must be completed by 3:45 p.m.; food service begins at 4:45 p.m.
- Vendors must remain set up until the event is completely over and organizers approve breakdown.
- Preference will be given to local vendors.
- Upon acceptance, vendors will receive a contract with further details.

LICENSING & INSURANCE

All vendors must have the appropriate licenses and permits required to provide food service for this event.

Business License #:

Food Service/Health Permit #:

Insurance Provider:

Policy #:

VENDOR CERTIFICATION

By signing below, I certify that the information provided in this application is accurate and that, if selected, the vendor will comply with all event rules, licensing requirements and contractual terms.

Authorized Representative Name:

Date:

Questions or more information: info@onevaldostalowndes.com